



RESUSCITATION COUNCIL OF SOUTHERN AFRICA



RCSA Policy Statement # 34

PROTECTION OF PERSONAL INFORMATION (POPI)

- 1.1 Each Party is responsible for complying with its respective obligations under applicable privacy and data protection laws governing the collecting, processing and sharing of personal information as defined in the Protection of Personal Information Act, 2013.
- 1.2 Each Party remains solely responsible for determining the purposes and means of processing of Personal Information under this Agreement, including that such processing will not place the other Party in breach of any applicable privacy and data protection laws or state requirements applicable at the time.
- 1.3 Each Party undertakes to implement and maintain appropriate security measures to detect and / or prevent unauthorized access to and / or use of any Personal Information and confidential information, belonging to or obtained from the disclosing Party, which it has in its possession and / or under its control in any manner whatsoever.
- 1.4 In addition to the obligations imposed on the Parties as set out above, and to the extent that any data subject personal information is stored or recorded on the either Party's ("Information Officer") database, the Information Officer undertakes:
 - 1.4.1 to ensure the confidentiality, privacy and security of that personal information as far as reasonably possible in the circumstances;
 - 1.4.2 to use appropriate security safeguards for the protection of the personal information and to reasonably prevent any damage to, loss of, unauthorized access or disclosure of the personal information;
 - 1.4.3 to immediately notify the other Party of any use or disclosure of any personal information which is not specifically provided for in this agreement and of which the Responsible Party becomes aware, including but not limited to any data breaches or security incidents in respect thereof;
 - 1.4.4 to only use, process or disclose the personal information for the specific purposes contained in this agreement. The Information Officer may not process, use or disclose any personal information in a manner that would breach the privacy of the other Party, its employees, patients, or any person in respect of whom that personal information relates;
 - 1.4.5 to retain the personal information only for as long as such information is required to be retained in respect of the specific purpose thereof, where-after the Information Officer shall destroy the personal information, or where destruction is not appropriate in the circumstances, return the personal information to the data subject.
- 1.5 The Information Officer hereby indemnifies the other Party and holds the other Party harmless against any and all claims, loss and/or damage of any nature whatsoever, including but not limited to direct, indirect, special, incidental and/or consequential damages of whatsoever nature, arising from the Information Officer and/or its

employees, agents, representatives, outsourced agents and/or sub-contractors' unauthorised processing of, access to, use and/or disclosure of any personal information obtained by it through this agreement.

- 1.6 The obligations contained in this clause shall endure even after the termination of this agreement for whatever reason.

<i>RCSA Policy Title:</i>	Protection of personal information	<i>Date implemented:</i>	May 2021
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<i>Custodian:</i>	Darren Van Zyl	<i>Policy ref</i>	Policy # 34